

TOWNSHIPS ACT
(Cap. 40:02)

TOWN COUNCILS REGULATIONS
(Cap. 40:02 (Sub.Leg))

FRANCISTOWN TOWN COUNCIL (DAY CARE CENTRE) BYE-LAWS, 1997
(Published on 11th April, 1997)

ARRANGEMENT OF BYE-LAWS

BYE-LAW

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IN EXERCISE of the powers conferred on the Francistown Town Council by regulation 30 as read with regulation 31 of the Town Councils Regulations, and with the approval of the Minister of Local Government, Lands and Housing, the Francistown Town Council hereby makes the following Bye-Laws —

1. These Bye-Laws may be cited as the Francistown Town Council (Day Care Centre) Bye-Laws, 1997. Citation
2. In these Bye-Laws, unless the context otherwise requires — Interpretation
 - “centre” means a day care centre as defined herein;
 - “day care centre” means a place for the supervision during the day of young children below school age;
 - “infectious disease” includes diphtheria, cerebra-spinal meningitis, whooping cough measles, mumps, German measles (rubella), chicken pox, scabies, ringworm of scalp or body and typhoid fever.
- 3 (1) No person shall operate a centre without the prior approval of and registration by the Council. Registration of centres
 - (2) Application to operate a centre shall be made to the Council on the prescribed form giving details of the premises intended to be used for the centre, the names and qualifications of all teachers and other assistants to be employed at the centre, and such other information with regard to the proposed centre as the Council may require.

	(3) If the Council is satisfied that the proposed centre meets all the requirements of these Bye-Laws it may on payment of P100 register a private centre and upon payment of P20 register a non-profit making centre and thereafter issue a registration certificate of which the renewal thereof shall be applied for annually upon payment of P100 and P20 respectively.
Operating hours	4. (1) A centre shall not operate outside the hours of 0700 hours and 1700 hours on weekdays, except with the written approval of the Council.
Kitchen facilities	5. (1) A centre which operates within the hours referred to in bye-law 4 shall have a kitchen with adequate hot and cold water, adequate hygienic storage space for food, adequate cutlery and crockery of a suitably hygienic type and a menu of food which shall be a balanced diet. (2) Where children bring food into the centre, that centre, shall provide suitable facilities for the storage and refrigeration of the food.
Age of admission	6. A child who is under the age of two and a half and above six years shall not be admitted at the centre.
Premises of centres	7. (1) An occupied residential house shall not be used as a centre — Provided that with the written approval of the Council the occupied residential house may be used adequately for the centre and satisfactorily be separable from the portion used for residential purposes. (2) Premises used for the centre shall be walled or fenced and constructed in accordance with and from material permitted by the appropriate building regulations, floors shall be smooth, tiled or carpeted and every classroom shall be adequately lit and ventilated.
Employed staff	8. (1) There shall be one teacher for every thirty children who shall possess the necessary skill and knowledge in the field of child care and an assistant who may supervise and look after the children. (2) All staff employed at the centre shall — (a) be medically examined including being X-rayed before taking up employment and thereafter at six monthly intervals; (b) at all times wear clean uniforms or clothing.
Transport	9. A centre that offers transport for use by the children shall transport children in closed motor vehicles only.
Classroom equipment	10. There shall be sufficient furniture and enough toys for use by the children enrolled in the centre.
Smoking prohibited	11. Smoking shall be prohibited anywhere within the area of the centre and a notice to this effect shall be displayed prominently at the entrance of the centre.
First aid	12. In every centre there shall be maintained and readily accessible at all times, a first aid box or cupboard containing an adequate supply of dressings, bandages, sterilised cotton wool, adhesive plasters, disinfectant and safety pins.
Infectious diseases and vaccinations	13. An owner of a centre shall — (a) regularly inspect the child's vaccination card; (b) isolate children suffering from an infectious disease until they are well to be at the centre.
Responsibility of owner	14. The owner of the centre shall ensure that at all times a high standard of maintenance and cleanliness is established and maintained within the centre.
Powers of entry	15. An officer of the Council so authorised in writing by the Town Clerk may at any reasonable time enter a centre for the purpose of inspection and to ensure compliance with these Bye-Laws.

(2) Any person who refuses the officer of the Council to enter the centre for the purpose of inspection shall be guilty of an offence and liable to a penalty contained in bye-law 16.

16. Any person who contravenes or fails to comply with any of these Bye-Laws shall be guilty of an offence and liable to a fine not exceeding P200 or to imprisonment for a term not exceeding three months. Offences and penalties

DATED this 6th day of January, 1997.

*Town Clerk,
Francistown Town Council.*

APPROVED this 26th day of March, 1997.

P.K. BALOPI,
*Minister of Local Government,
Lands and Housing.*

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